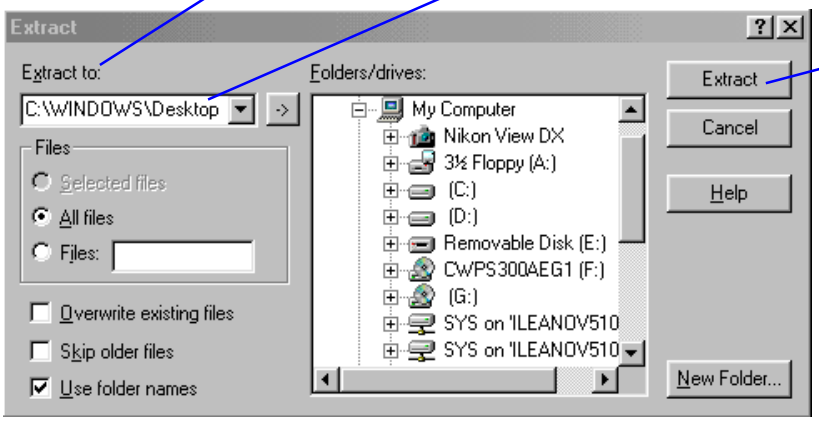
Pre-Basic Course Download and Install Instructions:

1. Click on the Pre-Basic Course button to download the "Pre-Basic Course."
2. Save the file to "c:\windows\desktop".
3. Double click on the pbczip.zip icon to open "pbczip" which should start-up your WinZip program.

   (If you do not have WinZip, use the link WinZip to the download sight for WinZip)
4. Click on the Extract button in WinZip.
5. Make sure that "Extract to:" specifies "C:\WINDOWS\desktop" as shown below, and click on the extract button.



5. Close WinZip.
6. Open the folder labeled "pbcdownload." pbcdownload
7. Start the Pre-Basic Program by double clicking on the file labeled "PBCMenu." PBCMenu.pps

Read the instruction on the opening menu and start the Introduction for more instruction on how to use this program. After successfully completing the above steps, and the program is running properly, you can delete the original zip file "pbczip" from your Desktop. Updates will be made to the individual modules on the PBC webpage as necessary (check the last updated date at the top of the page), to update your downloaded files you will have to first delete the entire "pbcdownload" folder and repeat the steps above.

Important reminders:

YOU MUST extract (unzip) the files to your computer's hard drive "C:\WINDOWS\desktop" for the program to run properly. If you get the "Cannot open the specified file" message, then you have not followed the direction properly and the files are in the wrong location. YOU MUST HAVE PowerPoint 97-2000 or PowerPoint Viewer to run this program. If you do not have PowerPoint or PowerPoint Viewer 97 installed on your computer you can use the link PowerPoint Viewer to download and install the viewer program.

Window 2000, Windows XP, and Windows NT systems:

(Any system other than Windows 95 or 98)

You may have to create a "WINDOWS" folder on your C: drive and create a "desktop" folder inside the "WINDOWS" folder before installing this program. If you do not have these folders with the PBC installed in them, the links on the main menu will not work and you will get the following warning.